

# Harmful Sexual Behaviours & Basic Safeguarding Checklist

*Headteachers, senior staff and DSLs can use this quick checklist to conduct a health check on their school culture, safeguarding practice and procedures. You can use the space at the end of this document to capture any actions you deem necessary in your school.*

*This checklist is meant as a prompt to encourage you to reflect on your existing practice. It is not intended to replace an independent or internal safeguarding review or detailed self-assessment.*

## WHOLE SCHOOL APPROACH AND SHAPING CULTURE

	Yes	No
• Are staff and volunteers aware of their responsibilities if they are concerned about a child or young person and are they aware of the procedures to follow?	<input type="checkbox"/>	<input type="checkbox"/>
• Do staff and volunteers understand their responsibility to share information relevant to safeguarding children?	<input type="checkbox"/>	<input type="checkbox"/>
• There is a code of Ethics / Behaviour either separate or integrated into your Code of Conduct?	<input type="checkbox"/>	<input type="checkbox"/>
• Does your school / college promote a culture that ensures children are listened to and respected?	<input type="checkbox"/>	<input type="checkbox"/>
• Are children and young people made aware of how to report any safeguarding concerns and the actions taken in response?	<input type="checkbox"/>	<input type="checkbox"/>
• Do you publicly display safeguarding information, including contact details for Children's Services, the police and emergency medical help?	<input type="checkbox"/>	<input type="checkbox"/>
• Are the details of your DSL / Deputy DSL known throughout your school/college, AND are their details widely publicised?	<input type="checkbox"/>	<input type="checkbox"/>
• Are your policies and procedures regarding harmful sexual behaviour and abuse easy to access, publicised, and actively promoted to ALL key stakeholders, including staff, volunteers, children, and parents/carers?	<input type="checkbox"/>	<input type="checkbox"/>
• Does your school or college accommodate an open forum for students to discuss issues of concern including sexual violence or harassment?	<input type="checkbox"/>	<input type="checkbox"/>
• Does your school have a safer recruitment policy, and are the arrangements sufficiently robust?	<input type="checkbox"/>	<input type="checkbox"/>

**Does your curriculum and policies address the following:**

	Yes	No
– Healthy and respectful relationships	<input type="checkbox"/>	<input type="checkbox"/>
– Respectful behaviour and consent	<input type="checkbox"/>	<input type="checkbox"/>
– Gender roles, stereotyping, equality	<input type="checkbox"/>	<input type="checkbox"/>
– Body confidence and self-esteem	<input type="checkbox"/>	<input type="checkbox"/>
– Prejudiced behaviour and discrimination	<input type="checkbox"/>	<input type="checkbox"/>
– That sexual violence and sexual harassment is always wrong	<input type="checkbox"/>	<input type="checkbox"/>
– Addressing cultures of sexual harassment	<input type="checkbox"/>	<input type="checkbox"/>
– Addressing harmful sexual behaviour including image sharing and image-based abuse	<input type="checkbox"/>	<input type="checkbox"/>

**TRAINING**

	Yes	No
• Do you vet the competence, experience, and reputation of external providers who deliver awareness-raising to staff, pupils, parents and carers?	<input type="checkbox"/>	<input type="checkbox"/>
• Have teachers and staff received training about understanding sexual abuse, harmful sexual behaviour and how to handle disclosures?	<input type="checkbox"/>	<input type="checkbox"/>
• If so, does it include what to look for and what to do if abuse is suspected?	<input type="checkbox"/>	<input type="checkbox"/>
• Do you provide other training and awareness-raising on healthy relationships for governors, staff, pupils, parents and carers?	<input type="checkbox"/>	<input type="checkbox"/>

## SAFEGUARDING RESPONSIBILITIES

	Yes	No
• Are all staff members aware of their statutory duty to safeguard and promote the welfare of the children?	<input type="checkbox"/>	<input type="checkbox"/>
Do you include references to relevant statutory advice, guidance and best practice in your staff training and policies?	<input type="checkbox"/>	<input type="checkbox"/>
• Are the DSL / Deputy DSL (and other key safeguarding roles) confident in consulting with Children's Social Care about any concerns they might have about individual children or groups of children and know how to refer to Children's Social Care if necessary?	<input type="checkbox"/>	<input type="checkbox"/>
• Do staff know how to escalate issues to other agencies if they are concerned there are failings?	<input type="checkbox"/>	<input type="checkbox"/>
• Do you have a whistleblowing policy, is it promoted and are you confident that staff know how to engage with it?	<input type="checkbox"/>	<input type="checkbox"/>
• Do all staff understand the need to keep records and how to appropriately record concerns and discussions?	<input type="checkbox"/>	<input type="checkbox"/>
• Do you have a process to adequately assess risk, where victims and their classmates learn alongside those children and young people involved, or suspected of being involved in harmful behaviours?	<input type="checkbox"/>	<input type="checkbox"/>
• Do you have guidance that highlights the additional vulnerabilities of some children related to their gender identity, ethnicity, sexual orientation, religious beliefs or their special education needs and disabilities?	<input type="checkbox"/>	<input type="checkbox"/>

## MANAGING ALLEGATIONS

	Yes	No
• Are staff aware of how to report allegations about other staff members?	<input type="checkbox"/>	<input type="checkbox"/>
• Are there arrangements in place to support staff and volunteers when an allegation of abuse or complaint is made against them?	<input type="checkbox"/>	<input type="checkbox"/>

- |                                                                                                                                                                                                                                                        | Yes                      | No                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| • After allegations have been made against a member of staff or volunteer, is immediate consideration given to contacting the LADO and taking the appropriate steps that maybe necessary to safeguard children (i.e. suspension / restricted working)? | <input type="checkbox"/> | <input type="checkbox"/> |
| • Do parents/carers know how allegations will be processed and what support services are available to them and their children?                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> |

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*Use this space to capture any actions for questions you answered no to or aren't sure about.*

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028 9600 5777

[saferschools@ineqe.com](mailto:saferschools@ineqe.com)

[oursaferschools.co.uk](http://oursaferschools.co.uk)

@OurSaferSchools